**ERP CORE TEAM**

**Date: February 7, 2011 @ 8:30 a.m.**

**Location: Curris Center Stables**

**Submitted by: Carla Thomas**

**Members Present:**

**Linda Miller**

 **Brantly Travis Anita Poynor**

**Fred Dietz Bob Pervine**

 **Carla Thomas David Blackburn**

 **Tom Hoffacker Linda Myhill**

 **Jackie Dudley Lori Mitchum**

 **Tina Collins**

**Members Absent:**

**Josh Jacobs**

**Guests:**

**None**

**New Issues:**

* **Maintenance Windows – Timing and Flexibility (LGM)** – CORE discussed the need for an agreed to change the maintenance window to 6 am to noon on Sunday mornings and to schedule the first and third Sunday of each month for maintenance.
* **Form Fusion – Do we want to purchase module to allow us to send W2’s to a PDF (BDT)** – and possibly transcripts? Per Tina Collins, transcripts are not needed in PDF. May be able to view W2’s through INB or SSB; Anita not sure if she can reprint 1098s from prior years. Stephanie will test reprinting paychecks and Anita will test the other. BDT to proceed with obtaining a quote for cost.
* **New System Request (WordPress) (LGM)** – This product requires tremendous upkeep. LGM denies request.

**Ongoing Issues:**

* **Degree Audit (TC)** – Approximately 770 hours of SunGard consulting at SIU when they did it. Degree Works looks okay but sent no pricing. Rumors on list serves that CAP support will be discontinued. High urgency to get done before July 1st. Cost of Red Lantern is $11,341.50 per year.
* **People Admin (TH) –** Per Tom it was decided to delay further consideration of linking people admin to Banner until approximately next January (2012).
* **EPAFs (JKD) –** Training coming up in a couple of weeks. It appears that they are going to need a workflow for all except student Pas which would go through SSB.
* **Leave Reporting (LGM) –** FYI – started last week sending emails out the last working day before due date; same policy for penalties/consequences for leave reports and time sheets. Penalties tentatively begin date 07/01/11.
* **Consultant Review Process for Workflow (BDT)** – Will call references for Carolyn.
* **Kronos (BDT)** – Banner interface is complete. Public Safety, Dining Services, and Facilities Management met last week to discuss upgrade needs.
* **Net Price Calculator (Lori)** – Met last month. It is with KHEAA. $5k for set up fee with $4700 per year for three year agreement. Good tool with lots of features. Will take 4-6 weeks to build. Must be up and running by November 1st.
* **Parking (BDT)** – New system; working on FRP. Dave Blackburn hopes RFP will be out by Wed or Thurs of this week. To have something in place by July 1st is Public Safety’s desire. BDT doesn’t see that happening.
* **Test Patching Verification (BDT)** – 1:00-4:30 this Wednesday.
* **Pruning Large Tables (BDT)** – SunGard provides a means to keep some of this. BDT will send out some information.
* **Housing (Fred)** – Applet they requested from Casey Workman in 2007 for an online application. David Wilson is beginning the process of looking at a housing system. He needs to complete a New System Request Form. Fred will remind David of this.
* **Email Deletion (LGM)** – Need to put together a smaller strike force. LBM will be contacting CORE members for a list of players..
* **Move of Tab (BDT)** – Moved “Schedule” tab to “Faculty” tab in myGate.

Meeting adjourned at 10:15 a.m.