**ERP CORE TEAM**

**Date: January 23, 2012 @ 8:30 a.m.**

**Location: Stables Patio**

**Submitted by: Carla Thomas**

**Members Present:**

**Linda Miller**

 **Tom Hoffacker Carla Thomas**

**Fred Dietz Bob Pervine**

 **Anita Poynor Tracy Roberts**

 **Linda Myhill Jackie Dudley**

**Members Absent:**

 **Josh Jacobs Lori Mitchum**

 **Brantly Travis David Blackburn**

**Guests:**

**None**

**General Discussion:**

* **Oracle 11g Upgrade Timing (BDT/LGM)** – Strong need to move forward ASAP. Feel comfortable that it can be done in two days. Next two weekends for Accounting and Bursar is not good. Blackboard would not be affected. February 10-11-12 and 17-18-19 okay with Bursar. Feb 11th is Presidential Fellowship Interview day but Banner would probably not be needed for this. CORE agreed to take the system down Friday, February 10th at 5 pm. LGM will check with Lori, Josh and Dave B.
* **Should be Completing Testing in TEST After the Oracle 11g Upgrade** – Mark keeps seeing performance issues noted; Anita noted that its difficult to test with such old data; DBAs are fine with doing another clone but the tables have to be cleaned up to make space for another clone. Bursar’s Office has identified a table that can be cleared except for latest transactions. They are waiting on BDT.
* **Discussion re Timing of BRM/DegreeWorks. We’ll have a “limited” PM assigned to us (per discussion with Sally Johnson 1-20) – Will take on PM responsibilities in-house.** – LGM expects to hear soon from Sungard. She told them if it wasn’t soon it would be September before we can do it. Fred requested some pre-implementation guides. LGM will send what she has. Tracy reminded everyone that her people would like a one-hour phone call with them.
* **MapWorks had a price increase since initial approval. In contract phase.** – Price sent up $10k; price increase has been approved.
* **Bookstore Update. Limited options – TouchNet compatability a requirement? (LGM/BDT)** – LGM would like CORE to mandate that the update must be TouchNet compatible. CORE agreed that the Bookstore update must be both TouchNet AND Banner compatible – all updates that interface must be Banner compliant.
* **TouchNet** – Per Anita, we are on track with this.
* **Time Keeping System** – LGM shared that the time keeping system is moving forward per Debbie Wagoner. JKD will be more involved with the implementation part.
* **Monarch Installs Taking Place This Week (01/20)** – Monarch representative does not want Info Systems staff to watch him install (per JKD – Mark Belva told her). Training to take place later this week.
* **KBUG – Finalized attendance plans? Who will be going? Carpool Possibilities?** – Lori M, Tracy R plus two, Lisa and Katie from HR, Mark Ballard and Chad Wortham may be going. Tom H will have Lisa call Lori re carpool possibilities.
* **Address Cleanup Software (TR)** – Tracy reported that ballpark costs from Experian would $10k - $25k for cleanup/implementation first year cost with a year cost of $6k-$12k after that. Ballpark costs for Runner Technologies would be $5900 for year one which includes batch clean up and implementation. Yearly cost of $5900 (or 10% discount with 3 year agreement) after the first year. Runner Technologies offers a free demo product and also offer “survey dig” as a separate product. Both are willing to do web demo, just awaiting our call. Funding needs to be secured. Per JKD, barring the budget cut, there is funding security. Per Tracy it would be nice to get in this semester. Tracy will move forward with getting demos set up. All employed within the last year, students currently enrolled and past two years, will need to remove duplicates. Tracy will send sample of current student addresses without names for them to use in the demo.
* **Forms Central Update (LGM)** – LGM spoke with Cassidy who talked with Johnna in Accounting re getting the organizational structures. Cassidy also said that HR forms should be loaded within the next couple of months. Tom H would like to have some of their forms and procedures behind a wall so only employees can see them. LGM thinks it is possible; not sure how complex it is or how long it takes.
* **ERP Calendar – Does everyone who needs access have it?** – Let LGM know if others need access.
* **Modification Request from Victor Raj (BDT)** – Would be a baseline modification; BDT was going to look into possibility of adding student M# to transcripts. . .mouse over their name and have their M# pop up. Info Sys cannot begin putting in baseline changes. BDT was going to request someone put in a SR with Sungard. Baseline changes made by Info Sys would require these be modified with each Banner upgrade and they simply do not have the staff to do this. Bob will send Raj’s email to Tracy. LGM will send info to Bob and he will respond to Victor Raj.

**Open Discussion:**

* **Anita Poynor** – Shared that WKMS wants to implement ability to do auto bank account deduction and auto credit card payments. WKMS is not PCI compliant with their donations.
* **Tom Hoffacker** – HR would like to prepare list of available/required trainings for new employees.

**Background Systems Administration Schedule**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Project | Needed by | Comment |  |  |  |
| Oracle DB 11g Upgrade - PROD | 3/23/2012 | 10g no longer supported |  |  |
| Oracle DB 11g Upgrade - ODSTEST, ODSPROD | Late July/early August | 10g no longer supported.  |  |  |
| Oracle DB 11g Upgrade - Grid Control | Soonish | 10g no longer supported |  |  |
| ODS 8.3 Upgrade - ODSTEST, ODSPROD | Late July/early August |  |  |  |  |
| Split INB & SSB servers - TEST | 3/30/2012 | Both on same physical server |  |  |
| Oracle Fusion Middleware Upgrade - TEST | Mid May | INB & SSB Test instances must first be moved to their own servers |
| Oracle Fusion Middleware Upgrade - PROD | June MTC window |  |  |  |  |  |
| Monarch | 1/27/2012 |  |  |  |  |  |
| UC4 | 3/26/2012 |  |  |  |  |  |
| Touchnet upgrade | 3/27/12 go live | Completed in TEST, PROD pending |  |
| EDW Implementation | Defer | Required for BRM |  |  |  |
| Evisions Upgrade | Beginning of July | Wheels fall off Jan '13; need 3 months for testing |
| Alumni ONE migration to SQL Server -Production | ASAP |  |  |  |  |  |
| Kronos Upgrade/Replacement |  | HBS. Requires a server, little other Sysadmin effort. |
| Bookstore Implementation |  | Required by June. |  |  |  |
| BRM |  | Requires EDW |  |  |  |
| Degreeworks | Not before September |  |  |  |  |
| Public Safety â€“ RFP? |  |  |  |  |  |  |
| VMWare 5.0 Upgrade | Flexible |  |  |  |  |  |
| View 5.0 Upgrade | Flexible |  |  |  |  |  |
| Alumni GradLoad | ASAP |  |  |  |  |  |
| Banner 9 |  |  |  |  |  |  |

Meeting adjourned 9:50 a.m.