**ERP CORE TEAM**

**Date: August 22, 2011 @ 8:30 a.m.**

**Location: Stables Patio**

**Submitted by: Carla Thomas**

**Members Present:**

**Linda Miller**

 **Tom Hoffacker Carla Thomas**

**Fred Dietz Lori Mitchum**

 **Brantly Travis David Blackburn**

 **Anita Poynor Tina Collins**

 **Linda Myhill Bob Pervine**

 **Josh Jacobs Jackie Dudley**

**Members Absent:**

 **None**

**Guests:**

 **Brian Purcell Doug Tally Tracy Roberts**

**General Discussion:**

* **Security** – Guests, Brian Purcell and Doug Tally, talked with CORE about Security in general and the specific reports that Doug issues quarterly – Access Reports (who has access to what); Violations Reports (who is trying to access things they shouldn’t – can add M# and name). One issue they have is when individuals change department.
* **Update on EBooks (LGM)** – Going to do some more research with a faculty panel and the Bookstore. Will try to have something in place for next semester.
* **Report on Discussion re Getting Employees Into the System Earlier (BDT/BP)**  -- Met last week. Consensus is new faculty are getting into the system quickly. For regular employees: working with HR on getting new employee training (i.e. benefits orientation) on the 1st day of work; being using PEMPL more.
* **Update on Parking (LGM/BDT)** – Went great to a point; except for a couple of students that had extremely large bills due to multiple postings of the charge to their account. So. . .still some issues to work through but overall it is well.
* **Any software needed for P20’s in Gatehouse?** – Let LGM know if you discover software needs.
* **Kronos (BDT)** – Debbie Wagoner emailed him to set up a meeting to discuss RFPs on August 25th.
* **Maintenance Dates/Times/Issues (BDT)** – August 28th 12 hour outage in PROD (step one for upgrading to Oracle 11g). September 14-15 will be upgrading TEST to Oracle 11g on these two days. Tons of other updates to do prior to year end and Network upgrades conflict with SunGard upgrades. Would like to set EVERY Sunday, 6 am – noon for maintenance windows. CORE approved.
* **Update on eMail Plans** – LGM will send out the draft FAQ. Main thing to keep in mind is this will not change how individuals can reach you; alias will move with your eMail address. COE has already transitioned with no known difficulties.

**Lingering Issues:**

These are the systems that are under consideration for implementation over the next year or 18 months. By Friday please get as close to an estimated cost as possible. This is imperative for institutional planning purposes regardless of the source of funds (this is coming from Tom Denton). LGM needs cost estimates by Friday.

* Housing (Fred)
* KRONOS (Fred & LGM)
* Enrollment Management (Fred)
* Workflow (LGM)
* EPAFs (JKD)
* DegreeWorks (Tina)
* EDW (LGM)
* Bookstore (Fred)
* Mobile Apps – Bill Payments (Anita)
* People Admin – Integrating w/Banner (Tom H.)
* Open Enrollment (Tom H.)
* Payment Card (JKD)

Meeting adjourned 10:04 a.m.