**ERP CORE TEAM**

**Date: August 15, 2011 @ 9:00 a.m.**

**Location: Telephone Meeting**

**Submitted by: Carla Thomas**

**Members Present:**

**Linda Miller**

 **Tom Hoffacker Carla Thomas**

**Fred Dietz Lori Mitchum**

 **Brantly Travis Bob Pervine**

 **Anita Poynor Jackie Dudley**

**Members Absent:**

 **Tina Collins Josh Jacobs**

 **Linda Myhill David Blackburn**

**Guests:**

**David Jeffress**

**General Discussion:**

* **SunGard/Datatel Merger** – We expect some impact and some point.
* **Complaints re getting new people into the system** – Who needs to be involved in a meeting to review this process? Tom H., JKD, BDT, Bob P, Tina Collins, Sherry Lamb, LGM, and David Jeffress. Main complaint: faculty are not receiving email and perhaps other credentials in a timely fashion. Should probably include Sheila Haley from the Provost’s office. This group will meet to review within the week and will confirm current process or suggest tweaks if felt needed. Would be helpful to know the list of employee information needed (per Tom H.) n order to access to be created. Per David Jeffress, basic information needed is a person’s M# and third party ID.
* **Transition of eMail Addresses** – Coming this fall. Two issues: 1) List serves – you will have to log in with new name; Info Sys may be able to help with the MSU list serves. 2) Gmail. Hope to have completed by Christmas, doing one department/area at a time. They are developing FAQ pages and support sites for the move.
* **Maintenance** – Oracle 11g upgrade in TEST on Sept. 14th and 15th. Will want to do a clone before that (the week prior). Get back with BDT if there is a truly serious need for TEST during those dates. Also, need to move job submission to separate server. This will take a 12 hour down time on August 28th (6 am – 6 pm). This will take down ALL of Banner. They don’t anticipate that it will take the full 12 hours. Check with your people and let BDT know by Wednesday if there is a problem. Anita should be done with Pre-PROD this week.

Meeting adjourned 10:43 a.m.