

January X, 200X

NAME
ADDRESS
ADDRESS

Dear SIR NAME:

On Thursday, February X, 200X, Kentucky's eight public universities will host the fifth annual *Posters-at-the-Capitol*. This event will feature the research, scholarly, and creative work of undergraduates from across the state. The organizing committee invites you to attend as many of the *Posters-at-the-Capitol* events as your schedule will allow. The agenda for this year's event is listed at the end of this letter.

The long-term postsecondary education goal "*to raise the standard of living and quality of life in the Commonwealth above the national average*" requires undergraduates to be challenged in new ways. By providing them with opportunities to take part in faculty-mentored research and scholarly activities, they gain knowledge and experience needed for life and work in Kentucky. Further, these opportunities increase the chance that participants will go on to continue their education by pursuing advanced degrees in a variety of fields, among which are agribusiness, science, education, and health science.

As a new addition to *Posters-at-the-Capitol*, we have been in contact with the House and Senate leadership offices coordinating logistics of having citations prepared for each student participant. The participants will receive their citations upon check-in at *Posters-at-the-Capitol*. It is our hope that these certificates will be a tangible keepsake of their involvement and provide you a chance to publicly support them on behalf of your respective body (House or Senate). We have enclosed a county-by-county list of students to help you in preparation of February X. As you greet these students in February, you may find that some listed from home district may very well not be. Out-of-state students and international students are listed by default to the home county of their university. We encourage all legislators to visit with these students.

Students are asked to contact your office to schedule an appointment during the legislative visit portion of the day. It is very important that these students have the opportunity to meet you and share their experience and how their project has contributed new knowledge to their field. This will also give you a photo opportunity to take back and share with your district.

Support of the students participating in *Posters-at-the-Capitol* is an excellent way for Kentucky to invest in its future. Your encouragement of these students is greatly appreciated.

If you have any questions regarding *Posters-at-the-Capitol*, please contact me or my assistant, Mr. Jody Cofer, by email at ursa@murraystate.edu or by telephone at 270-809-3192.

Sincerely,

John Mateja, Chair
Posters-at-the-Capitol Organizing Committee

JM/jc

Enclosure(s): Program Booklet
List of Participants by County
Agenda

Agenda

10:30 a.m. *Opening Remarks (Rotunda)*
Dr. John Mateja
Chair, Posters-at-the-Capitol Organizing Committee

10:40 a.m. *Dr. Tom Layzell, President*
Council on Postsecondary Education

10:50 a.m. *Governor Ernie Fletcher (invited)*

11:00 a.m. to 1:00 p.m. *Student Oral Presentations*

11:00 a.m. to 5:00 p.m. *General Poster Session Viewing*

1:45 p.m. *Group Photograph with the Governor*

3:00 p.m. to 5:00 p.m. *Reception (2nd floor, Capitol)*

(In addition, students will be making individual visits to House and Senate members offices from 9:00 a.m. to 2:00 p.m.)