

Murray State University - Schedule

Student Activities
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Date		Day(s)	Holidays	Finance	Human Resources	Student	Financial Aid	Luminis	Xtender	Workflow	ODS / EDW	e-Learning	AppWorx	Technical	Topics for Training	Hands On Needed	Topics for Consulting Visits	Training Location
July 2, 2007	July 6, 2007		Independence Day															
July 9, 2007	July 13, 2007																Pre-Planning Meeting	
July 16, 2007	July 20, 2007																	
July 23, 2007	July 27, 2007													X			Pre-Install Planning - Remote	n/a
July 30, 2007	August 3, 2007																	
August 6, 2007	August 10, 2007																	
August 13, 2007	August 17, 2007																Planning Week	
August 20, 2007	August 24, 2007																	
August 27, 2007	August 31, 2007													X			Pre-Install Verification - Remote	n/a
		F		X	X	X	X	X						X	Luminis Focus Call @ 10:30			Gatehouse
		F		X	X	X	X	X		X				X	ODS/EDW/Cognos Focus call @ 2:00			Gatehouse
September 3, 2007	September 7, 2007		Labor Day															
														X			Seed Install - Remote	n/a
		Tu		X	X	X	X	X							BPA Focus Call @ 10:30			Gatehouse
September 10, 2007	September 14, 2007	Tu,W,Th		X	X	X	X								BPA Workshop			Theatre/Morning CTLT/remaning
														X			Banner App Server Install - Remote	n/a
September 17, 2007	September 21, 2007													X			Banner Self Service Install - Remote	n/a
		F		X	X	X	X	X						X	Shared Data VC - 4hr @ 8:30-12:30			BB 404
September 24, 2007	September 28, 2007	Tu,W												X			Post-Installation Review - Onsite	Info Sys
		T		X														Gatehouse
		Th		X														Gatehouse
		F		X														Gatehouse
October 1, 2007	October 5, 2007	Tu,W,Th		X	X	X	X							X	Banner General & Security Training	X		CTLT
		M		X														Gatehouse
		F		X														Gatehouse
October 8, 2007	October 12, 2007													X			Data Migration Toolkit Installation - Remote	n/a

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	Tu,W,Th		X											Kickoff, First Chart of Accounts Training	X		Gatehouse
October 15, 2007	October 19, 2007	Tu,W,Th	X										X	FI Initial Tech Training	X		Rm 1005 Alexander Hall
		M			X	X							X			Remote Migration Assessment Conference Call 9:00-11:00 am	MS. Room Curris Ctr
		M	X	X									X			Remote Migration Assessment Conference Call 1:00-3:00 pm	MS. Room Curris Ctr
		M					X						X			Luminis Pre-Kick Off Tech Assessment - REMOTE	n/a
October 22, 2007	October 26, 2007	Tu,W,Th	X	X	X	X							X	Data Migration Toolkit Training	X		CTLT
		M	X										X				Gatehouse
October 29, 2007	November 2, 2007	Th											X	ePrint VC - 4hr - 11/1/07 (PowerPoint presentation and discussion only)			Gatehouse
		T			X												Gatehouse
		F			X												Gatehouse
November 5, 2007	November 9, 2007	Tu,W,Th	X											Second Chart of Accounts Training	X		Gatehouse
		F	X													FI Progress Assessment - REMOTE - 4hrs (Fri - 11/9/07)	Gatehouse-phone only
November 12, 2007	November 16, 2007	Tu,W,Th			X									Implementation Overview, General System & General Person	X		Gatehouse
		F	X														Gatehouse
November 19, 2007	November 23, 2007		Thanksgiving														
November 26, 2007	November 30, 2007	Tu,W,Th	X											FI Procuring Goods and Services	X		Gatehouse
		F			X												Gatehouse
December 3, 2007	December 7, 2007	M		X													Gatehouse
December 10, 2007	December 14, 2007	Tu,W,Th			X									Catalog/Schedule, Loc Mgmt & Faculty Crossover	X		Gatehouse
		Tu,W,Th	X										X	FI Data Mapping Session	X		Alexander Hall 210
		M			X												Gatehouse

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		F		X													Gatehouse
December 17, 2007	December 21, 2007	Tu,W,Th	X											FI Accounts Payable and Bank Reconciliation and Purchasing Follow-up	X		Gatehouse
December 24, 2007	December 28, 2007		Christmas														
December 31, 2007	January 4, 2008		New Years														
January 7, 2008	January 11, 2008	Tu,W,Th	X											FI Rules Security and Approvals	X		Gatehouse
		Tu,W,Th					X							Luminis Kick Off (On Site)			Center/Theatre and Stables
		F	X														Gatehouse
January 14, 2008	January 18, 2008	M,Tu,W		X										HR Kickoff, Intro to General, Bio/Demo, Employee Class, Position	X		Gatehouse
		Th,F	X											FI Interfaces and FUPLOAD-REMOTE-20 hrs	X		CTLT,Applied Sci
		F		X													Gatehouse
January 21, 2008	January 25, 2008		Martin Luther King Day														
		Tu,W,Th			X									Recruitment, Admissions, Communications Plans (what do we need due to CRM?)	X		Gatehouse
January 28, 2008	February 1, 2008	Tu,W,Th			X								X	Initial Student Tech Training	X		Gatehouse
		F					X						X	Luminis Tech Planning Workshop / Review - REMOTE (Friday @ 1:30)			Gatehouse
		Tu,W,Th	X												X	FI Consulting	CTLT,Applied Sci
February 4, 2008	February 8, 2008	Tu,W,Th	X											FI Grants/Research & Proposals	X		Gatehouse
		M,T,W					X							Luminis Organizational Information Gathering - REMOTE			I&T Rm 209
		Tu,W,Th											X	Fine Grained Access Control Training	X		CTLT,Applied Sci
February 11, 2008	February 15, 2008																

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	Tu,W,Th		X										X	Finance Data Conversion Support Session	X		AL 210
	Tu,W,Th			X										HR Employee Class, Position Management, Compensation, and Job Management	X		Gatehouse
	Tu,W,Th				X								X	Student Data Mapping Session	X		CTLT,Applied Sci
	M-Fr						X						X	Luminis Test Install (includes channels for Banner, knowledge transfer) - REMOTE			n/a
February 18, 2008	February 22, 2008	Tu,W,Th			X										X	ST Consulting	Gatehouse
		Tu,W,Th	X											FI Grants/Research Billings	X		AL 210
		M			X									FA Overview Virtual Class - 4hrs			Gatehouse
February 25, 2008	February 29, 2008	Th & Fr	X											FI Non-Student A/R- REMOTE/Self Service - 20 hrs	X		Gatehouse
		Tu,W,Th					X									UDC Functional Integration Consultation - REMOTE	T &Th @ 3rd Floor Sparks, W at BB ITV 101
		M-Fr					X						X	Luminis Mid Tier Installation - REMOTE			n/a
		M		X													Gatehouse
March 3, 2008	March 7, 2008	Tu,W,Th			X									FA Record Creation, Dataload, Req Tracking	X		Gatehouse
		Tu,W,Th		X									X	HR Tech Training	X		CTLT,Applied Sci
March 10, 2008	March 14, 2008	Tu,W,Th			X									Letter Generation, Population Selection, Reporting and OA views	X		
		Tu,W,Th					X						X		X	Luminis Data Integration Consultation (On Site)	Gatehouse
		N/A					X						X			Luminis Production Installation 1st - REMOTE	n/a
March 17, 2008	March 21, 2008		Good Friday - Closed Wed-Fri														
																HR Progress Assessment – REMOTE for 1/2 hr, if needed	

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March 24, 2008	March 28, 2008	1/2 M,Tu,W,Th		X										HR Earnings, Leave Accruals, Benefit Admin, Intro to Tax Set up	X		Gatehouse
		Tu,W,Th					X									Luminis Content Planning (On Site)	Curriss Center, T @ CC-Miss Room,Th & W @ BB254.
		Tu & W			X									Self Service - Prospect and Admissions - REMOTE - 20 hrs	X		CTLT, Applied Sci
		M-F										X	X	AppWorx Installation & Tech Training	X		I&T, Old Help Desk Office
		M			X												Gatehouse
		F			X												Gatehouse
March 31, 2008	April 4, 2008	Tu,W,Th	X											FI Fixed Assets	X		Gatehouse
							X						X			Luminis Production Installation 2nd - REMOTE	n/a
		Tu,W,Th			X									FA NA, Corr Processing, Tnsfr Monitoring, Budgeting	X		CTLT, Applied Sci
		Tu,W,Th					X							GCF Training	X		AL1005
		M-F										X	X	AppWorx Installation & Tech Training	X		I&T, Old Help Desk Office
		F			X											HR Progress Assessment - REMOTE for 1-2 hrs, begins @ 8:30.	4th Floor Sparks Conf Room.
April 7, 2008	April 11, 2008	M,Tu,W		X										HR Time Entry and Payroll Processing	X		AL 210
		Th & F	X											FI General Consulting-REMOTE-20 hr	X		CTLT, Applied Sci
		Tu,W,Th										X	X	AppWorx Functional Training(Basic training)	X		Gatehouse
		Tu,W,Th					X							Luminis Organizational Planning - On Site			BB254
April 14, 2008	April 18, 2008		Summit														

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April 21, 2008	April 25, 2008	Tu,W,Th	X											FI Endowment Management	X		Gatehouse
							X						X	Luminis Load Testing - REMOTE			n/a
		Tu,W,Th			X								X	FA Initial Tech Training	X		CTLT,Applied Sci
April 28, 2008	May 2, 2008						X						X	Luminis Load Testing - REMOTE			n/a
		Tu,W,Th		X											X	HR Consulting and Security Set Up	CTLT,Applied Sci
		Tu,W,Th			X									Letter Generation, Population Selection, Reporting and OA views	X		Gatehouse
		M			X												Gatehouse
May 5, 2008	May 9, 2008	Tu,W,Th					X							Luminis Content Admin Training (On Site)	X		Gatehouse
		Fr					X								X	Luminis Production Readiness Support for Finance- REMOTE	Gatehouse
		Tu,W,Th		X									X	Human Resources Data Mapping Session	X		CTLT,Applied Sci
		M			X												Gatehouse
		M											X	Web Tailor Admin Training (Remote)	X		Gatehouse
May 12, 2008	May 16, 2008	Tu,W,Th				X									X	FA Consulting Visit 1 - topics from training 1 & 2	Gatehouse
May 19, 2008	May 23, 2008	Tu,W,Th	X												X	FI General Consulting	CTLT,Applied Sci
		Tu,W,Th			X									Faculty Load, Loc. Events Mgmt, Housing	X		Gatehouse
May 26, 2008	May 30, 2008		Memorial Day														
						X										FA Milestone Review - REMOTE - 4hr	need room phone only
		1/2 Tu, W, Th, 1/2 F		X										HR Transition planning	X		Gatehouse
June 2, 2008	June 6, 2008	Tu,W,Th					X								X	Luminis Production Readiness Support - REMOTE	Gatehouse
		M			X												Gatehouse

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June 9, 2008	June 13, 2008	Tu,W,Th			X										X	ST Consulting	Gatehouse
June 16, 2008	June 20, 2008	Tu,W,Th				X								FA Loans, Pell COD	X		CTLT,Applied Sci
		Tu,W,Th	X										X	FI Initial Budget Upload for 2008-09	X		Gatehouse
June 23, 2008	June 27, 2008			X												HR Progress Assessment - REMOTE - 4hr	need room phone only
June 30, 2008	July 4, 2008		X													FI Go Live Support via Go Live Center	n/a
		Tu,W,Th			X								X	Financial Aid Data Mapping Session	X		Gatehouse
July 7, 2008	July 11, 2008	Tu,W,Th		X										HR Advanced Payroll Topics	X		Gatehouse
			X													FI Go Live Support via Go Live Center	n/a
		Tu,W,Th	X													FI Consulting	
July 14, 2008	July 18, 2008		X													FI Go Live Support via Go Live Center	n/a
		Tu,W,Th			X									Managing International Students and Visitors	X		Gatehouse
July 21, 2008	July 25, 2008		X													FI Go Live Support via Go Live Center	n/a
		M			X												Gatehouse
		Tu & W				X								FA Student Employment, Common Functions, Data Logging, SAP - REMOTE - 20hr	X		Gatehouse
July 28, 2008	August 1, 2008		X													FI Go Live Support via Go Live Center	n/a
August 4, 2008	August 8, 2008	Tu,W,Th			X									General Student/Registration/Fee Assessment	X		CTLT,Applied Sci
		M,Tu,W,Th	X	X										FI Budget Development and Position Control - Jt w/ HR (Separated Mon & Tues, Joint Wed & Thur)	X		Gatehouse

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August 11, 2008	August 15, 2008				X											Progress Assessment 1 - REMOTE - 6hrs	need room phone only
		Tu,W,Th		X										HR Finalizing system design and testing	X		Gatehouse
August 18, 2008	August 22, 2008	Tu,W,Th							X					Information Access Strategic Assessment	X		CTLT,Applied Sci
August 25, 2008	August 29, 2008	1/2 M, Tu, 1/2 W				X									X	FA Consulting Visit 2 - topics from training 3 & 4 - REMOTE - 20hr	Gatehouse
		Tu,W,Th		X										HR Advanced Human Resources Training and Employee Self Service - On Site	X		Gatehouse
		M			X												Gatehouse
		M							X					ODS Planning Call - 2hrs			Gatehouse
		M							X					ODS Kickoff Call - 2 hrs			Gatehouse
		XX							X				X	ODS Technical Implementation Planning - 6 hrs			Gatehouse
September 1, 2008	September 5, 2008		Labor Day														
		N/A		X												HR Progress Assessment - REMOTE - 4hrs	4th floor conf room
		Tu,W,Th			X									Accounts Receivable Training 1	X		Gatehouse
									X				X	Workflow Install Prep & Oracle Install - Remote			n/a
September 8, 2008	September 12, 2008	N/A			X											FA Milestone Review - REMOTE - 4hr	need room-phone only
		Tu,W,Th			X								X	Financial Aid Conversion Support Session	X		Gatehouse
		XX							X				X	Workflow Planning - Remote (4 hrs) VC			need electronic classroom with voice
		Tu,W,Th		X										HR - Windstar International Tax Navigator Interface for Banner HR Training	X		need electronic classroom with voice
September 15, 2008	September 19, 2008	Tu,W,Th		X										HR Advanced Benefits Training	X		lab?

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	Tu,W,Th				X								X	Student Conversion Support Session	X		Gatehouse
									X				X			Workflow Installation Service - Remote	n/a
September 22, 2008	September 26, 2008	Tu,W,Th			X									Academic History	X		Gatehouse
		Tu							X				X	Workflow Administrative Training - Remote - 10 hrs	X		lab? With voice
		W & Th							X				X	Workflow Tech Training - Remote - 18 hrs	X		Lab? With voice
September 29, 2008	October 3, 2008	M			X									Self Service - General and Student - REMOTE - 10 hrs	X		Gatehouse
		Tu,W,Th				X								FA Funds Management, Packaging, Disbursement	X		Gatehouse
		Tu,W,Th							X					Workflow Tools Training	X		lab?
		Tu,W,Th	X											FI GASB 34/35 Training	X		
October 6, 2008	October 10, 2008	Tu,W,Th			X									Accounts Receivable Training 2	X		Gatehouse
		Tu,W,Th		X										HR EAPF Training	X		lab? With voice
										X	X			eLearning Functional Planning Calls			
										X	X			eLearning Technical Planning Calls			
										X	X			eLearning Project Coordinator Calls			
October 13, 2008	October 17, 2008	n/a			X											Progress Assessment 2 - REMOTE - 4hrs	may only 1/2 hr call
		Tu,W,Th		X									X	Human Resources Conversion Support Session	X		Gatehouse
		Tu,W,Th	X		X									Accounts Receivable Consulting - Jt w/ FI & ST	X		Gatehouse
October 20, 2008	October 24, 2008	Tu & W		X										HR Letter Gen and Pop Sel (Remote)	X		
October 27, 2008	October 31, 2008	Tu			X									Self Service - Faculty and Advisors-REMOTE - 10 hrs	X		Gatehouse
		W & Th		X										HR EAPF Support - REMOTE - 20 hrs	X		Gatehouse

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November 3, 2008	November 7, 2008	W & Th				X									FA R2T4, FISAP, Short Term Credit - REMOTE (W & Th and possibly Fri also)	X		lab with voice
		Tu,W,Th			X										HR Web Time Entry and EPAF wrap up	X		Gatehouse
										X				X	ODS, ETL, Admin System Install and Data Load			n/a
November 10, 2008	November 14, 2008	Tu,W,Th				X									ST EDI Functional Training	X		Gatehouse
		Tu,W,Th							X							X	Workflow Consulting	lab?
		Tu,W,Th						X								X	Luminis Production Readiness Support for HR, ST & FA- REMOTE	Gatehouse
November 17, 2008	November 21, 2008	M				X										X	ST EDI Consulting - REMOTE (4 hrs)	Gatehouse
		Tu,W,Th			X										HR Time Entry with Approvals II	X		Gatehouse
											X	X			eLearning SSO for Blackboard			
November 24, 2008	November 28, 2008		Thanksgiving Day															
											X	X			eLearning SSO for Blackboard			
December 1, 2008	December 5, 2008	Tu,W,Th				X									Simulation Go Live	X		Gatehouse
		N/A			X												HR Progress Assessment - REMOTE - 4 hrs	need room with phone only
December 8, 2008	December 12, 2008																	
		Tu,W,Th				X										X	FA Pre-go live consulting, New Year Roll	lab?
		Tu,W,Th			X										HR Parallel Testing, EPAF Confirmation and WTE processing	X		Gatehouse
										X				X	Cognos for ODS Install			n/a
December 15, 2008	December 19, 2008	Tu,W,Th			X										HR Go Live Preparation	X		Gatehouse
December 22, 2008	December 26, 2008		Christmas Day															
December 29, 2008	January 2, 2009																	

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January 5, 2009	January 9, 2009				X												HR Go Live - REMOTE VIA Go Live Center	n/a
		Tu,W,Th								X						X	Workflow Consulting	Gatehouse
January 12, 2009	January 16, 2009																	
					X												HR Go Live - REMOTE VIA Go Live Center	n/a
		Tu,W,Th									X		X		ODS Technical Training	X		CTLT, Applied Sci
												X	X		eLearning Test System Installation			
January 19, 2009	January 23, 2009				X												HR Go Live - REMOTE VIA Go Live Center	n/a
												X	X		eLearning Tech Training & Document Test Installation			
January 26, 2009	January 30, 2009						X											
								X									FA Go Live consulting - REMOTE VIA GO LIVE CENTER	n/a
					X												HR Go Live - REMOTE VIA Go Live Center	n/a
February 2, 2009	February 6, 2009	Tu,W,Th				X									Solution Validation - REMOTE	X		Gatehouse
							X										FA Go Live consulting - REMOTE VIA GO LIVE CENTER	n/a
					X												HR Go Live - REMOTE VIA Go Live Center	n/a
February 9, 2009	February 13, 2009					X											Progress Assessment 3 - REMOTE - 4hr	need room with phone only
							X										FA Go Live consulting - REMOTE VIA GO LIVE CENTER	n/a
		Tu,W,Th		X							X			X	ODS Functional Training for Finance	X		Gatehouse
												X	X		eLearning Program Planning Review, Knowledge Transfer, System Verification.	X		
February 16, 2009	February 20, 2009					X											FA Go Live consulting - REMOTE VIA GO LIVE CENTER	n/a

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												X	X		eLearning Remote Functional Support	X		
February 23, 2009	February 27, 2009					X											FA Go Live consulting - REMOTE VIA GO LIVE CENTER	n/a
March 2, 2009	March 6, 2009																	
March 9, 2009	March 13, 2009	Tu,W,Th				X				X				X	ODS Functional Training for Financial Aid	X		Gatehouse
		Tu,W,Th			X					X					ODS Functional Training for HR	X		Gatehouse
March 16, 2009	March 20, 2009	Tu,W,Th							X						BXS On Site Needs Analysis			Gatehouse
												X	X		eLearning Pre-Production Support - Technical			
												X	X		eLearning Pre-Production Support - Functional			
March 23, 2009	March 27, 2009																	
March 30, 2009	April 3, 2009																	
April 6, 2009	April 10, 2009					X											System Go Live Center - REMOTE	n/a
		Tu,W,Th								X				X	Cognos Report Tool Training - 1	X		Gatehouse
April 13, 2009	April 17, 2009					X											System Go Live Center - REMOTE	n/a
April 20, 2009	April 24, 2009					X											System Go Live Center - REMOTE	n/a
April 27, 2009	May 1, 2009					X											System Go Live Center - REMOTE	n/a
May 4, 2009	May 8, 2009					X											System Go Live Center - REMOTE	n/a
		Tu & W		X											FI Year End Preparation - REMOTE - 20 hrs	X		Gatehouse
		Th & Fr								X				X	EDW - Technical Conference Call & Planning			Gatehouse
May 11, 2009	May 15, 2009	XX				X											ST Progress Assessment & Lessons Learned	Gatehouse
										X				X	EDW - System Verification - REMOTE			Gatehouse
May 18, 2009	May 22, 2009									X				X	EDW - SW Installation - REMOTE			Gatehouse

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		Tu,W,Th								X			X	Cognos Report Tool Training - 2	X		Gatehouse
May 25, 2009	May 29, 2009			Memorial Day													
June 1, 2009	June 5, 2009	Tu,W,Th			X					X				ODS Functional Training for Student	X		Gatehouse
June 8, 2009	June 12, 2009	Tu,W,Th						X						BXS - On Site Installation	X		Info Systems
																Blackboard Go Live	
June 15, 2009	June 19, 2009	Tu,W,Th						X						BXS - Training	X		Gatehouse
June 22, 2009	June 26, 2009									X				EDW - Overview Session - 4 hr VC			Gatehouse
June 29, 2009	July 3, 2009			Independence Day													
July 6, 2009	July 10, 2009									X			X	EDW - Technical and Application Training	X		Gatehouse
July 13, 2009	July 17, 2009																
July 20, 2009	July 24, 2009																
July 27, 2009	July 31, 2009																
August 3, 2009	August 7, 2009									X			X	EDW - Testing Session 1	X		Gatehouse
August 10, 2009	August 14, 2009																
August 17, 2009	August 21, 2009																
August 24, 2009	August 28, 2009																
August 31, 2009	September 4, 2009									X			X	EDW - Testing Session 2	X		Gatehouse
September 7, 2009	September 11, 2009			Labor Day													
September 14, 2009	September 18, 2009									X			X	EDW - Production Readiness Support	X		Gatehouse
September 21, 2009	September 25, 2009																
September 28, 2009	October 2, 2009									X			X	EDW - Testing Session 3	X		Gatehouse
October 5, 2009	October 9, 2009																
October 12, 2009	October 16, 2009																
October 19, 2009	October 23, 2009																
October 26, 2009	October 30, 2009									X			X	EDW - Testing Session 4	X		Gatehouse
November 2, 2009	November 6, 2009																
November 9, 2009	November 13, 2009																
November 16, 2009	November 20, 2009																

Murray State University - Schedule

Student Activities
 HR Activities
 Luminis Activities
Financial Aid Activities Finance Activities
 General & Cross Functional Activities
Workflow
Xtender

Date		Day(s)	Holidays	Finance	Human Resources	Student	Financial Aid	Luminis	Xtender	Workflow	ODS / EDW	e-Learning	AppWorx	Technical	Topics for Training	Hands On Needed	Topics for Consulting Visits	Training Location
November 23, 2009	November 27, 2009		Thanksgiving Day															
November 30, 2009	December 4, 2009																	
December 7, 2009	December 11, 2009																	
December 14, 2009	December 18, 2009																	
December 21, 2009	December 25, 2009		Christmas															
December 28, 2009	January 1, 2010		New Years															
January 4, 2010	January 8, 2010																	
January 11, 2010	January 15, 2010																	
January 18, 2010	January 22, 2010																	
January 25, 2010	January 29, 2010																	
February 1, 2010	February 5, 2010																	
February 8, 2010	February 12, 2010																	
February 15, 2010	February 19, 2010																	
February 22, 2010	February 26, 2010																	
March 1, 2010	March 5, 2010																	
March 8, 2010	March 12, 2010																	
March 15, 2010	March 19, 2010																	