Core Agenda
10-05-15
8:30 Ohio Room

In Attendance: Keith Weber, Janet Balok, Ellen Dale, Fred Dietz, Jan Fuqua, Joyce Gordon, Cassidy Palmer, Robert Pervine, Tracy Roberts, Carla Thomas, and Brantly Travis

Unable to Attend: Wendy Cain, David Jeffress, Kelley Wezner

Next Meeting -
Mon 11/02/2015 @ 8:30 -- Room 304A, Sparks Hall.

Open Enrollment - Currently in testing phase. Many changes and new voluntary options were added this year. Also many vendor changes, which is creating additional work for the Enterprise Application Services staff members. Much of the interface has been reworked and the file extracts have changed. We are still working to nail down file formats and make sure the many changes are error free. Joyce Gordon feels we are "exactly where we need to be at this time."

Help sessions have been scheduled and Human Resources encourages all employees to attend one of these sessions. Open enrollment begins October 23rd and runs through November 9th.

More information is available at
http://www.murraystate.edu/headermenu/Offices/HumanResources/Benefits/index.aspx

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Title IX Holds - They have been tested and ready to be placed on Tuesday morning 10/6. As of 9/28, 46% of students and 64% of staff had completed. (update: 9/30 - 53% students, 70% employees). VP areas will receive a list of employees who have not taken the training. Students who have not completed (~5,000 students) will have until spring registration (early November) to take it or will not be able to schedule for classes. Once they receive a 100% on the test the hold will be removed within the hour.

Title IX training will be an annual requirement. Registration holds will expire March 1st and will never affect Fall Registration/Summer Orientations. Alcohol/EDU holds are also being placed at this time.

COESIS Replacement - We have implemented all the systems we currently have on campus that can be used to replace the current system. We still have a large data warehousing/reporting need and a way to plan placements and track certifications. We are currently live with TES and Student Teaching apps in Recruiter.

There is currently no one system available for purchase that will meet current needs for all areas. Most schools have a custom application they use because there are so many pieces to it.

Recruiter Expansion - We've had several requests to extend the use of Recruiter to graduate coordinators for processing of graduate application/admission to programs. This would streamline our process, save time/paper and give better feedback to students who have applied. Currently Enrollment Management does not have the personnel to support bringing on additional functions. (Lauren Woolen is currently the sole support for this system.) The need is being raised but we'll have to put any additions on hold until we can support additional users.

Password Help - With the myGate upgrade, we implemented a new password recovery system that should give enrolled users the option of resetting their password via question/answer or sms text message when the service desk is not available. At present we cannot force users to enroll and they must be enrolled to use it when they forget. We are starting a campaign in October to try and get users enrolled. We currently have close to 500 enrolled. Please spread the word to your students/staff. http://passwordhelp.murraystate.edu

New Tuition and Scholarship model - Planning for the implementation and testing of the new tuition and scholarship model has begun. Consideration is being given to bringing in consultant(s) from Ellucian to review our approach and help us with implementing "best practices".

This will be one of the top priorities for the next several months with a fairly tight due date. Brantly Travis is awaiting a call back from Ellucian.

Preferred First Name on MSU ID Cards - This topic was last discussed by CORE at the 10/20/2014 meeting. The result of that meeting was to not proceed with allowing preferred first names on the ID cards. Please reference the CORE meeting notes from 10-20-14 for more information.

A complete process review of technology related issues associated with implementing this request has not been completed, but preferred first name is currently stored in Banner, there is an approval process in place for students to request use of a preferred first name, and MSU is already printing on both sides of the ID Card. From a technology perspective, implementing this request would not require a significant amount of time.

Jody Cofer Randall (and others) met with Keith Weber to share information and to request that CORE revisit this issue. One of the items shared with Keith is a memo from then Provost Bonnie Higginson and VP Student Affairs Don Robertson (dated 12/14/12) indicating they would like to allow "students, faculty, and staff to indicate" a "preferred first name to be used on a variety of internal documents and systems, such as: class rosters, identification cards, and contact directories."

Does that memo set University policy and provide a directive to implement the use of preferred first names on the Racer ID Card?

Given the date of the memo and new leadership in the Provost Office, should the University's policy on use of preferred first name be reviewed?

Core Team members clarified the recommendation not to proceed with implementation was based on the amount of technical resources required (to ensure all systems allowing use of preferred name would communicate with each other) and the comparatively small number of individuals on campus that would utilize the "preferred" name. When compared to the other tasks/projects which were listed as priorities, Core recommended against moving forward with implementation at that time. Dr. Pervine shared in December, 2012 the Provost and Dr. Robertson were not aware of the technical resources required for implementation. The last Tracy Roberts knew, the issue was turned over to General Counsel for review.

It was agreed that Keith and Tracy will discuss and will likely request clarification of University policy from Drs. Todd and Robertson.

Additional Agenda Items for Today's Meeting?

Kelley Wezner asked Tracy to pass along that reporting is soon to become even more of a need with the new emphasis on strategic planning.

Janet Balok mentioned a need for the ability to be more dynamic with updating FinAid Banner patches in order to remain compliant with federal mandates. Keith stated a need for review of our current system maintenance schedule as compared to current university needs. He understands due to federal mandates, FinAid patches/upgrades need to be handled differently than general system patches/upgrades. It was also mentioned that one reason for delaying upgrades is the possible instability of patches.

Open Positions Within Information Systems -- Currently there are five open positions. Two have been approved to move forward (Network Administrator and Systems Administrator). The remaining three (Report Writer, Web Portal Administrator, and Computer Services Technician II) are being evaluated to see if they meet our current needs or if the position requirements should be revised prior to being advertised.

Agenda Items for November's Meeting

- **Project Updates**
- **Keith's Reflections on Technology at Murray State**
- **Discussion of Technology Governance & IT Strategic Planning**
- **Additional Topics**

Meeting Adjourned: 9:33 a.m.