# ERP CORE IMPLEMENTATION TEAM
## Date: Sep 15, 2008
## Location: Sparks Hall 3rd Floor Conference Room
## Submitted by: Jackie Dudley

### Members Present:

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|---|---|
| Jackie Dudley | Linda Myhill |
| Tracy Roberts | Linda Miller |
| Brantly Travis | Stacy Bell |
| David Blackburn | Anita Poynor |
| Josh Jacobs | |

### Members Absent:
0
### Visitor
0

Jackie opened the meeting, there was no agenda.

1. **Luminis Testing update**

   Tracy reported that one tester has experienced problems with the Finance Test instructions. She has received a few responses from testers. The Test plan has been tweaked some before additional testers are added.

   Tracy indicated that she will also revise the communication that goes out to testers to streamline the instructions.

2. **Lumins Calendaring**

   Linda Miller discussed our choices of calendaring and gave a brief update on the Google option. She reminded everyone that we don't want to forget calendaring and will need to get back to these issues.

3. **Luminis Passwords**

   Linda Miller brought up the issue of Luminis passwords and indicated she was rethinking the use of SS# as part of the initial password. She relayed many of the difficulties of our current model t0 the team. The Core Team agreed to go with the SS# (a portion of it) as the initial Luminis password before we add more testers/users.

   ing writing for their areas as they become more familiar with the applications.

4. **Communication with Campus**

   Linda Miller recommended hat we send out a paper newsletter to everyone updating in the some detail about the status of the project. Everyone agreed that a newsletter was a good idea, but some were concerned that the info needed to be brief. Josh suggested using a Roundabout supplement for an over update and designate a section of Roundabout for routine updates.

Linda Myhill suggested putting something on Bb; however, Linda Miller thought this option would not reach enough employees.

Jackie indicated that she was opposed to distributing a newsletter/communication in paper form.

Linda Miller volunteered to draft this communication.

5. Admissions Update

Stacy reported that the Admissions "soft close" was today (Sept 15). However, the event did not go well. Many of the necessary tables could not be accessed in PROD. Jackie suggested that these problems be emailed to their primary student consultant to see if she could help out. Tracy indicated that the Admissions problems needed worked out by next week.

Jackie inquired how the data extract was going that was discussed at the last Core Team meeting. Tracy reported that the SG trainer will be on campus next week and will f/u on pending item then.

6. SS# Access

Anita reported that there are several employees, particularly in Admissions, that have been blocked from viewing the SS#. This is creating some problems with common matching and data verification. It was decided that the Student Team would create a security class and include all individuals that needed to be able to view the entire SS#. Sam could then create this class and make this an option for the appropriate individuals.

7. Data Standards for GP records

Anita indicated that the student team needed to create a GP record for High School and College transcript people. The Core team saw no problems with this, if needed for GP tracking.

8. Common Matching

Tracy discussed a problem that the student team was having with NON-person records showing up in the common matching rule we are using. David and Jackie indicated that excluding these from the search may create duplicate records. Jackie ask Anita and Tracy to get with Gena Wilson and others on the student team to test how NON-person GP records are showing up in the matching rule.

Meeting was adjourned.