ERP CORE IMPLEMENTATION TEAM
Date: June 22, 2009
Location: Stables, Curris Center
Submitted by: Jackie Dudley

Members Present:
Jackie Dudley

Brantly Travis	Josh Jacobs
Linda Miller	Anita Poynor
Tracy Roberts	Stacy Bell
David Blackburn	

Members Absent:
Tom Hoffacker   Linda Myhill

Visitor(s):
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Touchnet/Cashiering/AR Update: Anita updated the group on the testing of the AR module and Touchnet. Touchnet cashiering (non-A/R) is in production and working well. A decision has to be made as to how to handle the payment plan fee in Touchnet. Jackie and Anita will discuss more and try to get a plan in place. Explained that erefunds will probably not be handled in Touchnet, since Touchnet does not feed this information to the disbursement module in banner. Meaning that student banking info and disbursement will be in two separate places in the system. Jackie expressed her concerns about this and the confusion to students and users. The team agreed that we needed to try to resolve before fall semester, since we have told students this option would be available for fall 2009. Housing conversion and meal plan feed processed may get tested this week. Towel fee is not working. More work has to be done on this.

Bb/Luminis Downtime: Linda Miller discussed the need to take Bb down for SSO, which may include Luminis. This could be for 1-2 days. Tommy Phillips also needs some time for SAN maintenance and may take up to 12 hours. There was a lot of discussion about the optimal time and there did not seem to be a good time. However, the group decided on June 11 to go down at 8 pm for 12 hours. Summer O is this day, but Tracy thought this could be handled by communicating the down time to students. She will also communicate to Summer O staff.

Mainframe migration: Linda Miller reminded the group that we need to plan for the migration off of the mainframe. Brantly is going to provide the group with more data on this and Core will then begin to establish dates and data retention plans to move off the mainframe.

Open Issues: Jackie distributed a schedule of project open issues that had been submitted by various teams. The group briefly discussed these schedules and determined that the first course of action was to set real due dates and then get back together to prioritize these. Brantly will have a folder created on the Q drive for all Core Team members to access then Jackie will place the electronic version of these schedules on Q for everyone to update themselves. Core will meet Monday June 29 at 1:30 do begin setting priorities on this schedule.

SunGard Status Report: Jackie informed everyone that the May 2009 status report from SunGard is on Bb.

SunGard meeting request: Jackie relayed that David Ackerman and Clay Stabler have requested a meeting to discuss the closeout of the Core phase of the project. She asked for suggested dates for these two individuals to meet with Core. Date options are Aug 10 or 24th. Jackie will relay this to SunGard and try to confirm one of these dates.

Student Worker Logins: David inquired about how the student worker security was working. Tracy indicated these were working well. Jackie is to place Tracy's documentation on what they are using in their office on Bb as a project document for other departments to follow.

Meeting was adjourned.