ERP CORE IMPLEMENTATION TEAM
Date: May 5, 2008
Location: Sparks Hall 3rd Floor Conference Room
Submitted by: Tina Flener

Members Present:
Jackie Dudley

Tracy Roberts	Linda Miller
Phyllis Baurer	Stacy Bell
Joyce Gordon	Anita Poynor
Linda Myhill	Josh Jacobs

Members Absent:
Visitor
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Jackie opened the meeting with stating the agenda is Luminis.

Luminis – Tracy

Tracy request update from Linda Miller. Were you able to speak with Sherry? Linda replied no. Interdepartmental communication is very difficult at this time. Tracy tried to encourage IS to attend Luminis training tomorrow because we have the content administration training. We also HR training tomorrow which is also a high priority. We are data loading at night after all training sessions have ended. A flag needs to be raised and say we need to have a step down notion of where we are and what the likely outcome is for Luminis. Linda stated most clearly and definitively at this point that the models and carefully crafted screens and pages that we are intending on rolling out; those will not be available for us by June 1, 2008. Going through Luminis with a June 1, 2008 roll out date is not assured. In a meeting last week Linda stated let's provide access thru INB and SSB without going thru Luminis at all there is a negative impact on our users. We are behind on our systems testing. As a group here we may not be looking at a Luminis June 1, 2008 go live. We need to have a date that we will recognize that and that we inform our training team. SunGard informed us last week that there is no security. No security was applied by default in INB or SSB. Kevin is going to be assigned to Murray State University and we are placing high priority. SunGard then called us back to notify us that Kevin is not going to be assigned to Murray State University it will be David Spencer. Sherry sent an email to David Spencer Friday and received an auto reply stating he would not be in the office until May 8, 2008.

The major concern for the IS staff is if we don't go live June 1, 2008 there isn't any time in our schedule that we have to do Luminis on June 2, 2008. June 2, 2008 we are going to start having other items that have critical time frames and deadlines. The issue is it will cause a snowball affect. We need to understand where we are and have built in fall backs. There are three options relative to Luminis that emerged from the conversation.

1. **Luminis will not be part of our June 1, 2008 go live. We provide SSB and INB access from a webpage. Provide a link to the FOAPAL crosswalk. INB has an approval alert built into it so we would still have some level of approval alert. Although, that is not something that would get live active updates; you would have to shut down and re-boot to receive updated through the day. If we don't get the security "SSL" certificates then it would not be available for off campus use. The system would not be secure off campus. Anyone off campus would have to secure VPN in to access the system.**

2. **Go live with Luminis but scaled back. Scaled back means you don't see tabs, content etc. Log in, presumably we as Core need to discuss that. You could log in using our log in page and you would only see the Finance page. We don't have any information on E-Print as of yet. The content committee hasn't had a chance to see what it looks like yet. There may be design changes they will want to make. Our training activity would be we will have the single sign on, security, approval alerts but wouldn't have visually any of the things that users may be expecting.**

3. **Same as option 2 with no litigation strategies at all. It is likely to be a hybrid between option 2 and option 3.**

4. **Barrel forward.**

Tracy stated truly just and oracle web page. Linda agreed. Linda stated option 2 is the most attractive except that it still defers a lot of Luminis development and activity. That is alarming because the time frame doesn't allow for that. Tracy stated we can't assume the content is mastered until all the reloads. We are still getting errors in those channels due to no data being behind it yet. Linda stated Brantley is doing the reloads this week. Linda mentioned they thought last week they had figured out a way to automate a lot of the manual work that is necessary to do the reload. The reload is still going to be a very long manual intensive process to complete the reload. Jackie stated part of the problem is duplicate people. Tracy asked when will the data reloads be finished. Jackie stated Brantley thought it would be Monday or Tuesday next week.

Our question with the load testing was once we move something into production that those tables are in production as a final load and a lot of staff on the Finance Team was in a panic due to the foundation chart having to be totally redone after the endowment training. We discovered Thursday after HR training that we had to add about three hundred more orgs to our chart. We have that ready to send to Shawn today. Our question was after moving approval queues and the tables into production can we load them again into production or do we have to key them in. Brantley thought we could blow production away after the load testing and reload all the information. Jackie understood from the DBA's they didn't want to load into production. We wanted to inquire as to what it means when we load it into production. If it means it is in production for good I asked Brantley and Shawn when do we cut off our tables. They didn't give us a date because they wanted to find out how the DBA's were going to respond. Is that load in production a final load into production of those tables. Jackie understood the DBA's to say that once it comes from preprod to production it is considered final. Phyllis stated she would make sure she talked to Brantley. Tracy asked if the load testing that Shawn was going to be doing; is that Murray State University load testing. Jackie replied yes. Tracy asked is that something that could be hired out. Linda state that was one of the things we had discussed how to litigate the problems. One could we get the HR training pushed back or if we could record it and give to Brantley. Phyllis stated the data mapping this week is critical. Linda asked if we could record this. Jackie believes they will let us record as long as it is for our purpose. We will need to talk to SunGard about recording the sessions. Linda volunteered to speak to SunGard about recording.

Tracy mentioned if we don't have Kevin anymore and its back on Spencer what happened there. Do we need to bring an executive level in? Jackie expressed that she was unclear as to what Tracy was referring too. Tracy explained we have problems. Jackie asked what has if anything been resolved since our meeting last week. Linda stated SunGard did address and resolve some of the issues. New issues have occurred along with those that are unresolved. Tracy stated that the goal was to basically have someone there at our beckon call. If the University has already been put back on Spencer then there is a problem. Jackie stated she agreed, but what are our current issues. Linda stated our current issues are that we don't have enough people to do what we need done. We are in that position because of SunGard. Jackie asked do we need to develop a comprehensive list to send to SunGard. Linda expressed that the University needs to ask for

specific things from SunGard. Jackie asked do we still have problems with the system. Do we have time to complete the jobs that need to be done? Have we resolved the sign on and password issues. Linda stated it will take some adjustments in one of the tables but it is a goal that can be accomplished. Tracy asked what drop dead date would you propose that we make the decision that we are or are not going live on June 1, 2008.

Linda stated one of the things is our server structure is we have test and production. We don't have any intervening areas. Jackie stated you said most of the IT people were kind of