Core Agenda

3-4-13

Conducted online via Doc

Workflow Progress - [TR] Where are we at on beginning on using workflow? Is it already installed and just a matter of each unit working with their programmer to develop workflow(s)?
[AP] The Bursar's Office also has several workflow process that we would like to add.
[LM] The Financial Aid would also like to implement workflow.
[BT] We are really back at the beginning on WorkFlow. The training was so long ago, most probably don't remember it and some people may not still be working at MSU. Sam Rice started reviewing the documentation last October with the hope of creating a WF for Kristi's office. However, after just a few days, he decided to retire! I don't think we should read anything into that. I believe that we could get the ball rolling again if we could devote some time to a technical staff member and a couple of functional users. This might be a good starting place for Tracy's new programmer. It would give him a good opportunity to learn about the departmental processes. [TR] I would happily start this process with the new programmer and have him share his knowledge after he learns it!

CleanAddress - [TR] Brantly, Michele, Shawn, Tracy met via phone on 2/13/13 and gathered parameter responses. Brantly said the next step is with Dave McKenna. He is following up with Dave to see where we stand. Reminder: we have to have it tested, batch update ran, and in production attached to INB and SSB prior to April 1st when students begin advanced registration for Summer/Fall 2013. Many units across campus will also have to help clean up the "fall out" records from the batch update - those records where the batch update didn't know what to do with. I don't believe the fallouts list deadline will have to be any time soon.
[LGM] - Pasted in from an email from Brantly last week: The Clean_Address installation process is basically back to square one since we cloned over Test on 02/01/2013. The original install in Test wasn't complete because Dave was waiting for Tracy and Admin Computing to complete the parameter configuration setup. This step was delayed because the functional teams and IS were committed to DegreeWorks, BRM and other higher priority projects. The configuration setup was finally completed in mid-February after the clone had already taken place. Several Clean_Address updates have been released since the original install last October, so it is best to start all over with a fresh install. Our current projects (Recruiter, DegreeWorks) have very short deadlines with target dates that cannot be missed. We will need to re-prioritize our outstanding projects to determine when CleanAddress can be installed. 4
[AP] This is needed. You would not believe the number of 1098T that have been returned for bad address.

DegreeWorks Update - [TR] We had our T2 training last week. There were some initial connection problems on the first day and there were some other problems. Some SRs were

initiated. All outstanding issues (functional and technical) are recorded on the Issue Log. We discussed localizations (changes to baseline) and are requesting very few changes, according to our consultant. I verified these localizations will need to be "re-done" each time there is an upgrade to DegreeWorks (which is predicted to be once a year or less often) and are NOT impacted by patches or upgrades to INB, SSB, Luminis, or other products.

[LGM]The DegreeWorks database appears to have been sized randomly when the consultants completed their installation We have run out of room twice without any idea of what the proper size should be. We have an SR in - and have for several days without response. I have asked our PM - Bill Churchman to escalate - he agrees that just continually increasing the size is not how to address the issue. SR 1-2928939041

TimeClock App - (JD) Waiting for IT and HBS to get daily file transmission process and data firmed up. Cannot test without this step being in place.   Update as of Friday afternoon, HBS has gotten additional info to IT to help with daily file transmission. Hopefully, testing next week will be more productive.
[BT] Evidently the problem on Tuesday was caused by HBS making a change to their import process which did not pull in the EClass from our master file. This basically caused everything to stop working. Once they figured out the problem, they made a change to their program and re-imported our file and I believe they were up and running again on Wednesday. As of last Thursday, we stopped sending the data extracts to HBS' home office and started placing them directly on the server housed at MSU. This will allow HBS to setup the auto import routines and allow us to refresh the data on a daily basis without HBS employees having to manually import the data.

Bill+Payment Mobile App (AP) Project Plan - Kickoff, April 9, 2013 at 9am CST with a GoLive date of May 9, 2013

Canvas - [LGM] - MSU has been running a pilot of Canvas - an alternative to the Blackboard LMS. The pilot this semester includes `41 faculty, and 1500 students. It seems to be very popular with those in the pilot. CTLT has been running surveys of the users and has held an hour review of participants in the pilot. While users did see some limitations in the Canvas offerings - there was deep support for recommending that we move to it as a campus LMS. Following that meeting several events transpired making Blackboard significantly less attractive, from a cost perspective, and simultaneously making Canvas more attractive. More talks will follow. Bob - give me a call and let's talk about this in more depth later.
        [Bob]- I have received very positive comments about Canvas.

Bookstore [AP} The Bookstore discovered a new company called Dormco. that they are thinking about placing on our website to add some extra revenue to the Bookstore. They

met with this company while they were at our convention in Kansas City and it seems to be a great program. They wanted to check with the CORE and PCI before they proceed with adding the product to their website. The company sell dorm supplies. The way the program would works is: the university would create a category on our website called dorm supplies. When the student clicks on this category it would take them to Dormco's website to make the purchase. The bookstore gets a 20% commission from the sale. This eliminates them from having to take the risk of carrying the inventory. There would be no student charges involved and the credit card purchases would be between the student and Dormco. Their credit card processor is Paypal and they use Volusion to secure their website. They spoke with the representative and he said the students to do not have to use a Paypal account that Paypal is simply their processor to be PCI compliant. Here is a url link to a school that uses this system already http://bookstore.umbc.edu/SiteText.aspx?id=4097 Does anyone foresee any issues with the Bookstore implementing this program regarding PCI compliance or any security risks? Please let me know if you have any questions.

> [LGM] I can check with Brian - I presume you have checked with Wendy? [AP] It is on the agenda for tomorrow PCI meeting.

Bookstore [AP] Campus Book Rentals (CBR) - currently used by WKU
http://www.campusbookrentals.com/ Description of the program: CBR will put a kiosk in the Bookstore and provide us with handheld scanners. Student wants to rent a book, the Bookstore will take the book off of our shelf and scan the book either at the kiosk or with the handheld scanner. The student will be required to provide a credit card to pay for the rental book. The book will now belong to the Campus Book Rental company. CBR will pay the university 100% retail for the book. The Bookstore is responsible for returning the book to CBR at the end of the semester. If not returned the student's credit card will be billed for the remaining cost of the book. The kiosk and the handheld scanners both have places to slide the credit cards. The credit card will never be processed through the university point of sale system. Please let me know if you have any questions or need any other information. .

Open Enrollment: [LGM] Need details about the Open Enrollment implementation. Tom?

TreQ - This is the Transfer Articulation program we purchased last year with our large purchase of BRM and DegreeWorks. The program is undergoing some fundamental upgrades and from the demo we saw it really needs it. I think all of us who saw the demo were pretty disappointed. As a result we are going to try to develop something in-house as our needs at this point are pretty basic. Maria is going to contact EKU to see of the basic

program they developed will fit our needs. Meanwhile Ellucian has asked if we will submit an RPE (Request for Program Enhancement). They (Ellucian) have drafted one up to make that process easier for us. We'll (IS) be getting with Maria and others soon to spec out a new program. Since the existing TreQ seems not to meet our needs - I am going to release the resources.