

## Core Agenda

**2-4-13**

Conducted online via Doc

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**BRM Update (LGM/FD)** FD. Just received documentation from Ellucian that outlines scope of project. Will be following up next week with Ellucian on costs and additional questions. Linda, Brantly and Fred have endured many conference calls and meetings on matter. [LGM] - second that observation and characterization.

Thanks for the update. Ld

**TreQ** . It may be workable but we are under-impressed. (TR/LGM) TR - Wendy, Ashley, and I discussed our impressions with Linda and Brantly on Friday. Ellucian is supposed to research if we can disable parts of TREQ to be more user-friendly to the students and advisors and to not display the “incomplete” degree audit.

**Update on Teaching/Advising Tab on myGate.** TR - Kristi and I met with Cassidy on Friday regarding the logic to populate advisee lists. We are still working on it as it is very complicated. We also discussed enhancements to the Grade History display. Discussion also began regarding an online Consent to Release confidential process allowing students to submit online and allowing advisors/instructors/staff view access to the consent. This discussion is in the early stages.

The IS crew is very excited about the opportunity to make these improvements - the meetings with the Registrar’s office have been very productive and helped identify ways we’ll be able to make changes that will really benefit faculty. David started working early this morning to get changes put into TEST so everyone can get a look.

Whistleblower System (JD/LGM) JD- I have nothing to add to this that has not been distributed to the campus already. [LGM] system is now live - if you hear talk about it - please do stress that it is truly confidential. People who want to report something can find the link on myGate under bookmarks on the EE tab.

**Post mortem on Approval document process. (LGM, Lori)**

Will need approval to update prod after testing is complete. Important for awarding for 13/14. Greg Ross is here to assist with set up. Ld

[LGM] We need to make sure that everyone remembers that we need to have signoff from a member of Core when we place anything into Test. That is an auditor requirement - but it also makes sense. We are saying that the signoff needs to come from a Core member since a problem might have consequences beyond the module affected - and Core members are in a better position to know that.

I understand and agree Ld

(AP) Is the approval needed for every patch that goes into Banner? If yes, what is the process for this approval? (BDT) No just patches that need to go in prior to our normal one month waiting period.

**Update re password Consolidation (LGM).**

[LGM] This is the feature that would allow a user to go to myGate and reset all passwords (mygate, email, Blackboard , and network) in one action.

During the maintenance window last week David made another effort to get the process put in place to allow for password consolidation. However problems with Luminis prevented it again.

During weekends - and particularly that early (6:00 am) Sun morning - getting good support from Ellucian has proven to be difficult. Given this situation and the fact that there are no guarantees

that it will go any better the next time - we are coming to believe the move to Luminis 5 may make sense sooner rather than later. This would allow us to put it on a platform that Ellucian seems better prepared to support. Keep you posted when we have some targets.

At any rate - anticipating that this may be a problem - David had developed a plan B - in order to permit consolidation in the time frame we were aiming for - early to mid February. new target time - toward end of this week - beginning of next week.

**DegreeWorks Update (TR)** TR - Things are going well. We share our weekly progress with our consultant who has answered many of our questions. We will have 100% of the 2011-2013 catalog scribe validated prior to the February 19th onsite training. After that training and getting some other answers to complex questions, we will be calling in departmental reps to test the degree audit accuracy. In March we will begin scribing the 2009-2011 catalog. Jennifer Husemann is entering massive amounts of data into Banner so she can begin articulating transfer credit in Banner instead of in DARWIN. She should have all data entered by our third training April 23rd. Wendy, Ashley, and I met with Linda & Brantly on Friday to discuss the CollegeSource contract which expires on June 30th. I got a quote from CS for a 6-month contract.

**Clean Address(TR/BT)**

(AP) Will this be in place for pre-scheduling for summer and fall. It is really needed. The address in the student system are really bad. On Friday, I got back over 100 1098T due to bad address. This is very costly to the department. TR - Brantly and I will get back together to try to get this moving again. My goal is to have it completely in place by advanced scheduling in April.

**TN Mobile App (Anita)** Still on for Feb implementation?

(AP) MSU has not been placed on the implementation schedule as of Friday. It is looking like it will be the end of March or early April.

### **MapWorks (BP)**

BP - Have worked with Adam Murray, Kelley Wezner and Renae Duncan to add some additional survey questions that should provide data for the QEP development process.

### **Bookstore (BT)**

(AP) Booklog is working but there is still problems with cash register (PC) going down during credit card processing. The testing of batch loading of book charges to the student system should take place this week along with departmental charges to Accounting. Timbers (web process) is also up and running. There are still some procedures to be worked out of the filling of online orders. May be changing the setup to require the order be filled before credit card is approved.

**HBS (JD)-JD**, IT is working on the clocks. HBS is finalizing the coding for employees to work for multiple supervisors. Hope to test this by mid-Feb. (BDT) I believe all of the clocks have been delivered to the departments except the backup clocks. Daniel Williams said that there may be a clock that is not working correctly in FM. He will let us know after more testing.

**BDMS Retention (LGM)** Still no official word from Ellucian.

Followup on KBUG did everyone who wants - needs to go complete the document?

(AP) I've talk to my counterpart at ECU and we hope there will be some sessions on AR. TR - I completed the document and hope to attend.

(LD); our office will be sending a representative.

### **Financial Aid is changing their matching rules**

For the 1314 year we are going to change the matching rule to this:

- Match on Date of Birth
- Match on SSN
- Match on Lastname

The 1213 matching rule used this:

- Match on Date of Birth
- Match on SSN

- Match on Lastname
- Match on Firstname
- Match on Zipcode

The 1213 rule was too restrictive, for sure removing zip code will allow the system to match more automatically. There will continue to be an extra step of manual matching of lastname changes (married/maiden), but it probably should be verified by a human instead of the computer and provide the most accurate match possible.

Including Firstname could increase the accuracy, so it may be worth keeping that as well.

Thank you input will consider. Id

(AP) This is referring to Common Matching rule to create new M numbers in Banner. The university is having major issues with students having two or more M numbers. We have been on Banner for four years and still do not have a good process in place correct this problem. I have no problem with SFA changing the rule to improve their processing but we need to make sure the changes do not create more duplicate ID numbers. There also needs to be process in place to notify departments of duplicate ID numbers. I only find them when I running a Cognos report and look for DO NOT USE in the name field.

TR - we have thousands of duplicates now and getting more every day. Lesa Harris wants to have a meeting about tightening the Common Matching rules for applications, transcripts, test scores, etc. They see CM not working. Creating a solution to merge/fix/delete the duplicates needs to be moved to a high IT priority.

LD: I still don't think we need to use zip code; students are not reporting their address changes to us.