

Faculty and Staff Tuition Waiver Program
Employment Certification Eligibility Form for MSU Employees
Eastern Kentucky University

Fax: 859-622-8274

Employee's Full Name	MSU ID No.	EKU ID
Employee's Home Address	Employee's Phone Number	

Indicate Semester and year for which waiver is to be used: _____, 20_____

Course(s) for tuition waiver:

Applying for the tuition waiver is independent of the admission and registration process

Course Number	Course Title	Credit Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____

APPROVAL FROM EMPLOYER

By participating in the Faculty/Staff Tuition Waiver Program, I hereby give permission to Eastern Kentucky University to collect the following information: courses taken, classification of courses, grades received, and the specific tuition and/or fees waived as a part of this program. I will be responsible for meeting all deadlines related to this application. I further understand that any tax liability incurred by participating in this program is my responsibility. Finally, I understand that I am entitled to six (6) credit hours per academic semester/term from an institution or combination of institutions.

Employee's Signature (Student) _____ Date: _____

Employee's Supervisor's Signature _____ Date: _____

I certify that the person listed above is a regular full time employee of Murray State University and is entitled to participate in the tuition waiver program.

Approved: _____ Date: _____
Human Resources, Murray State University

Once this waiver form has been completed, please return to:

Murray State University

Human Resources

412 Sparks Hall

Murray, KY 42071

Phone: 270-809-2146 Fax: 270-809-3464